

RULES AND REGULATIONS OF THE

"UNIVERSAL INVESTIGATORS WELFARE ASSOCIATION"

1. DEFINITION:-

The word "society" wherever mentioned means – "UNIVERSAL INVESTIGATORS WELFARE ASSOCIATION" "Members": mean the members of the Society for the time being.

- a) "SECRETARY ", "SECRETARY" TREASURER", mean those respective office bearers of the Society for the time being.
- b) The "Annual General Meeting" and "Special General Meeting" mean such General Meeting of the Society which is held under rules, regulations of the society.
- c) The "Meeting" means all the meeting including Annual General Meeting as well as Special General Meeting.
- d) A "Resolution" means a resolution of the Society passed in its General body Meeting by its 2/3 majority.
- e) The "Seal" means the seal of the Society.
- f) The "year" means the official year of the society as may be determined by the council of the management of the Society from time to time.
- g) The "Assets" of the Society mean all movable and immovable property of the Society.
- h) The "Managing Committee" means the Governing Body of the Society. All the members of the Managing Committee shall be elected in Annual General Meeting of the Society.

2. AREA OF OPERATION:-

The Area of Operation society's activities shall be at Thane District, Mumbai and whole of Maharashtra State as well as ALL OVER INDIA.

3. ACCOUNTING YEAR:-

The Accounting year of the society shall be commencing from 1st Day of April and ending on 31st Day of March every year.


President


Secretary


Treasurer

4. **MEMBERSHIP:**

The Membership of the Society is open to any person who is 18 years and above can become a Member and who agree with the aims and objectives of the Society. They shall have to abide by the Rules and Regulations of the said Society. Membership will be allowed after consideration and approval of Managing Committee. Managing Committee keeps the right to reject any application for membership without giving specific reason.

5. **TYPES OF MEMBERSHIP:-**

There will be two types of Memberships

1. **Life Membership :** Any person can avail the life membership by paying Rs /- or the amount fixed by the managing committee at the time of the membership, after his/her membership application is approved by the managing committee.
2. **General Membership:** A person who pays yearly Rs 1500/- or the amount fixed by the Managing Committee at the time of membership can be came the General member. The Managing committee shall increase the membership fee from time to time.

6. **CEASING TO BE A MEMBER :**

A person shall ipso-facto to cease to be a member and shall be removed as such by the Managing Committee.

- a) On his/her death.
- b) On his/her resignation of Membership.
- c) On his/her convicted of criminal offence.
- d) If he/she fails to pay his/her subscription for more than six months.
- e) If he/she breaks the Rules and Regulations of the Society.

7. **GENERAL BODY MEETING:-**

The Annual General body Meeting of the "UNIVERSAL INVESTIGATORS WELFARE ASSOCIATION" shall be held once in a year, month at place, time and date as the Managing Committee shall determine.

8. **GENERAL BODY MEETING HAS FOLLOWING RIGHTS: -**

- i) To elect the Managing Committee of the Society.
- ii) To receive and approve the statement of account.
- iii) To appoint office staff.

President

Secretary

Treasurer

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- iv) To appoint Advocate as a legal advisor.
- v) To look after and check the activities of society.
- vi) To appoint an Accountant and an Auditor.
- vii) To consider any other matter to be brought before the Meeting.

A 15 Days notice shall be required to be given for the Meeting of the General Body Meeting. The 2/3 Members of the society shall form quorum.

9. **SPECIAL (EXTRA ORDINARY) GENERAL BODY MEETING:-**


In Extra Ordinary General Body Meeting may be convened by the Managing Committee of the own motion, or upon a requisition made in writing either by the Secretary or by the 3/5 Members of the society. Such requisition shall be subject to the meeting proposed to be conducted and must be signed by all the requisition and shall be delivered at the office of the Society. On receipt of the requisition of the Managing Committee shall forthwith propose to convene an Extra Ordinary General Body Meeting If the Managing Committee fails to do so, the Secretary himself/ herself for or for requisition themselves may convene such meeting within one month from the delivery of requisition.

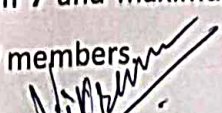
10. **MANAGING COMMITTEE :**

The Management and administration of the said Society shall be carried out on and managed by the Managing Committee which may pay all legal expenses incurred for promoting and registration of the said society, are mentioned herein these Rules and Regulations and specifically required to be exercised by the Committee in General Body Meeting.

PRESIDENT	:	1
VICE PRESIDENT	:	1
SECRETARY	:	1
JT. SECRETARY	:	1
TREASURER	:	1
MEMBER	:	16

There shall be minimum 7 and maximum 21 members. First managing committee will be of 07 members.


President


Secretary


Treasurer

The Managing Committee so constituted as aforesaid shall elect from amongst the Office-bearers. Any retiring member of the Managing Committee shall be eligible for re-election. The Managing Committee however, may fill up the casual vacancies. Any person appointed by the Managing Committee shall hold office for the remaining period only.

11. POWER OF THE MANGING COMMITTEE:-

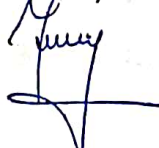
- a. To look after, manage, supervise, the management of the said society and its properties spend money required for that purpose.
- b. To undertake such lawful activities, as per the incidental or conducive to the attainment of the aim and objective wherein above mentioned.
- c. To approach the Gram Panchayat Municipal Authorities, State Govt. Central Govt. or any other competent authority for lawful activities.
- d. To accept or reject new membership applications.
- e. To fix, date, time, place of the meeting of the Managing Committee Members and General Body Meeting.
- f. To appoint Legal advisor and determine his remuneration.
- g. Generally, to do all such other acts, things as are incidental or conducive to the attainment of the above powers and duties or anyone or more of them and the aims and objects specified in the Memorandum of Association.

12. MEETING OF THE MANAGING COMMITTEE :

Members of the Managing Committee shall meet ordinarily once in a month or more if necessary to conduct the affairs of the said society. Minimum seven days notice of the meeting in writing/by hand delivery should be given to the members of the Managing Committee.

13. REQUISITION MEETING OF THE MANAGING COMMITTEE :

The requisition meeting of the Managing Committee may be conveyed upon a requisition made in writing by Secretary and/or any 3/5th members of the Managing Committee Members. Such requisition shall specify the subject of the meeting proposed to be called and must be signed by all the requisitionists and shall be delivered at the office of the Society.


President


Secretary


Treasurer

On receipt of the requisition, the Managing Committee shall forthwith proceed to convene the meeting. If, Managing Committee fails to do so, then the Secretary and/or the requisitionists themselves may convene such meeting within 10 days from the delivery of such requisition. Quorum for the requisition meeting shall be 2/3rd members present in the meeting of the Managing Committee.

14. QUORUM FOR THE MANAGING COMMITTEE:

2/3rd members present in the meeting shall form a quorum of the Managing Committee. If meeting is adjourned for want of quorum shall be held an hour later at the same place and members present shall form the quorum. But, no event any business that is specified in the Notice be transacted in such meeting.

15. MINUTES TO BE KEPT :

Managing Committee shall have to maintain minute book which shall appear:

A clear report of the proceeding of such meeting.

A copy of each notice convening the meeting of Managing Committee and General Body and of each circular in which the decision has been arrived at by the Managing Committee. Minutes shall be read over the next meeting of the Managing Committee and when confirmed shall be signed by the Secretary of such meeting.

16. THE PERIOD OF THE MANAGING COMMITTEE & MODE OF ELECTION:-

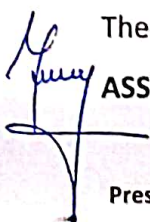
The Managing Committee members shall hold office for a period of five years. This election of the Managing Committee members/office bearers will be done by secret ballot paper.


17. OFFICE BEARERS AND THEIR JOBS:-

The Managing Committee shall elect from among its members office bearers for five years i.e. President, Secretary, Treasurer; their duties shall be as under:

(A) PRESIDENT: -

The President of the "UNIVERSAL INVESTIGATORS WELFARE ASSOCIATION" shall reside over the regulate all meetings of the society.


President


Secretary


Treasurer

The President shall in addition to their Rights of the voting as a member having a right of creating vote in case of time.

(B) **VICE - PRESIDENT:**

The vice president shall assist to the president in his work and shall perform his duties in his absence.

(C) **SECRETARY:-**

The Secretary shall accept application for membership and submit to the Managing Committee. He shall maintain the Minutes book and attend a daily routine correspondence, benefits of the society.

(D) **JT.- SECRETARY:**

Jt. Secretary do all work in absent of Secretary, and he assist the secretary when both are present by permission of chair

(D) **TREASURER:-**

The Treasurer shall maintain the cash Books, and other accounts records of the society.

(D) **MEMBER :-**

He / She shall attend all the Committee Meeting and shall actively participate in deliberation as agenda. He / She shall assist, advice, suggests, guide and co-operate with other members of the Committee for proper discharge of their duties jointly and severally. He / She shall be bound to offer any service to the betterment and uplift of the Association.

18. **GENERAL BODY MEETING :**

The General Body Meeting of the Society shall be held once in a year within 90 days immediately after 31st March of every year at such place, time and date which the Managing Committee shall determine.

19. **EXTRA ORDINARY GENERAL BODY MEETING :**

An Extra Ordinary General Body Meeting may be conveying by the Managing Committee of its own motion, or upon a requisition made in writing by Secretary and/or any 3/5th members of the Society. Such requisition shall specify the subject of the meeting proposed to be called



President



Secretary



Treasurer

and must be signed by all the requisitioners and shall be delivered at the office of the Society.

20. NOTICE OF THE GENERAL BODY/EXTRA GENERAL BODY MEETING :

Fifteen clear days notice specifying the place, date, time with agenda shall be given to the each and every member of the Society, by hand delivery to their registered address or by Registered Post A.D But the accidental omission to give or not/receipt of such a notice by any member shall be invalid at the proceeding of any General Body Meeting.

21. BUSINESS OF THE ANNUAL GENERAL BODY MEETING :

The business of the Annual General Body Meeting shall be :-

- a) To confirm the minute of the previous Annual General Body Meeting.
- b) To adopt the previous years and audited statement of documents.
- c) To elect the Managing Committee for the next terms, if the term is over.
- d) To admit new members as per decision taken by the Managing Committee.
- e) To appoint Advocate/Legal Adviser, Chartered Accountant and fix their remuneration's.
- f) To consider any other matter, due notices of which has been given five days prior to the General Body Meeting.

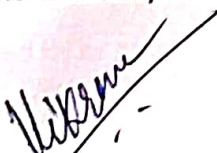
22. QUORUM OF THE GENERAL BODY MEETING :

The Quorum for the General Body Meeting shall be 2/3th of the members of the Society on record. Any adjourned meeting for want of quorum shall be held half an hour later at the same place and the members present shall form the quorum. But no business other than that specified in the notice shall transact at such meeting.

23. ELECTION:-

The General Body in its Annual Meeting will elect all the office bearers and also the executive members of the governing Body after every Five years, by secret ballot papers election officer may decide. The election officer will be appointed by the Governing Body Meeting Called for this purpose. The powers of the Election Officer shall be framed in the same meeting to complete the election proceeding.


President


Secretary


Treasurer

24. FILLING OF VACANCIES:-

Any retiring members of the Managing Committee shall be eligible for re-election. The casual vacancies however may be filled by the Managing Committee. A member filling a casual vacancy, shall hold office till the original member takes his/her charges.

25. ASSETS AND SOURCE OF INCOME:-

Presently, there is no asset that stands in the name of society, Donation, contribution, membership charges shall be the main way of income.

26. BANK ACCOUNT :

The Managing Committee shall open Bank Accounts/Accounts in any Scheduled Bank, Nationalized Bank & Co-operative Bank in the name of the Society and shall be operated by the any two out of the President, Secretary and Treasurer.

28. BOOKS OF ACCOUNTS :

The Managing Committee shall direct the Treasurer to keep the accounts, up-to-date, and/or the help of the auditor specifically appointed for the purpose and shall audit by qualified Chartered Accountant regularly.

29. EXPENSES ON THE OBJECT :

The fund of the Society should be used for the fulfillment of the objects of the Society as specified in the Memorandum of Association.

30. FUND AND INCOME OF THE SOCIETY OR ITS UTILISATION:-

The funds and income of the society shall comprise of:-

- A) All membership fees received by the Society Committee from its members.
- b) All donation received by the society except that received by it for a specific purpose.
- c) All the movable, immovable properties of the society and shall vest in the Managing Committee, which shall make due provision for the maintenance, preservation, custody and disposition thereof.
- d) Grants from Governments, Zillah parishad, Municipalities, Municipal Corporation and Other Bodies and institution.

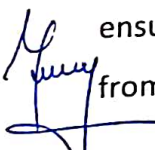


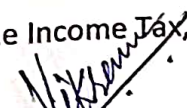
President

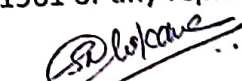

Secretary


Treasurer

- f) Any other earning, income or surplus through any economic activities.
31. **PROVISION REGARDING SALE AND PURCHASE OF IMMOVABLE PROPERTY :**
Society can sale its property in the name of the Society as decided by General Body Meeting with prior permission of the Charity Commissioner Mumbai.
32. **PROVISION REGARDING LOANS AND DEPOSIT :**
Managing Committee shall have power to keeps Society Deposit in a Scheduled Bank or Nationalized Bank and it shall have power to raise interest free loans from any Individual Body or Institution for the requirement of the Society by taking permission of the Charity Commissioner Mumbai.
33. **MEMBERSHIP REGISTER TO BE KEPT :**
A Membership up-to-date register of members who are members within the meaning of Section 15 of the Societies Registration Act, 1860 will be maintained in the form of Schedule VI to the Societies Registration (Maharashtra) Rules, 1971 vide Rule 15 thereof.
This Membership Register shall be produced at the time of General Body Meeting for the verification of the General Body.
34. **CUSTODY OF THE DOCUMENTS :**
Any important papers connected to the Society shall be kept at the registered office and/or any other suitable place as per the decision of the Society.
35. **PROVISION FOR AMENDMENTS IN RULES AND RESULATIONS :**
These rules shall be amended, altered or replaced at any time by a majority of 3/5 of the members of the total records of the said "UNIVERSAL INVESTIGATORS WELFARE ASSOCIATION" Present at the General Body Meeting specifically called with seven days previous intimation in writing of such amendment shall be given to all the member if a change is desired in the name of or objects of the society and the procedure laid down in section 12 or 12A of the Societies Registration Act, 1860 will be followed, action regarding income as will ensure or make the Trust and its and its income eligible for exemption from taxation under the Income Tax, Act 1961 or any replacement or re-


President


Secretary


Treasurer

enactment thereof. For the purpose of these amendments, the expression in the "Charitable Purpose" shall have the meaning as is assigned to that expression in the Income Tax Act, 1961 and the Bombay Public Trust Act, 1950 or any statutory modification of reenactment there to for the time being in force.

36. **PROVISION FOR CHANGE IN NAME AND OBJECTS OF THE SOCIETY:**

This change shall take place according to Section of 12 and 12-A of the Societies Registration Act, 1860.

37. **DISCONTINUATION/EXPULSION OF MEMBERSHIP:-**

If it is provided that any member who has violated any rules laid down by the "UNIVERSAL INVESTIGATORS WELFARE ASSOCIATION" at any time in such events his/her will be removed from the membership of the "UNIVERSAL INVESTIGATORS WELFARE ASSOCIATION" , by Managing Committee and also if any member has furnished false or incorrect misleading information to the managing committee he/she will be expelled from membership by the managing committee. If any member does not pay his/her membership fee than his/her name will be struck off from the Membership of the "UNIVERSAL INVESTIGATORS WELFARE ASSOCIATION" but upon payment of all arrears anytime thereafter such a person can revive his membership and rejoin "UNIVERSAL INVESTIGATORS WELFARE ASSOCIATION" the membership could also cease on the death of a person, or by tendering resignation by the member or if any person has been adjudged as insolvent, or is legally barred and become disable to continue as a member.

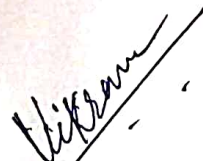
38. **DISSOLUTION :-**

Any member not less than 3/5 of the total member number of record of the society present at such meeting conveying for the purpose may determine that – "UNIVERSAL INVESTIGATORS WELFARE ASSOCIATION" Shall be dissolved whether forthwith or at any future time that is agreed upon as provided 13, 14 of the Societies Registration

Act, 1860.



President



Secretary



Treasurer

CERTIFIED TO BE TRUE AND CORRECT COPY OF THE MEMORANDUM OF
ASSOCIATION AND RULES AND REGULATION OF "UNIVERSAL
INVESTIGATORS WELFARE ASSOCIATION"

CERTIFICATE


"UNIVERSAL INVESTIGATORS WELFARE ASSOCIATION"

Name	Post	Sign
1. Mr. Manoj Premshakar Dixit	President	
2. Mr. Vikram Shankar Pimprikar	Secretary	
3. Mr. Satish Nathuram Chikane	Treasurer	

Dist. :Thane

Date : 19/12/2022


President


Secretary


Treasurer